

## RECORD OF PROCEEDINGS

Minutes of March 24, 2014

Regular Council

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held Thornville Village Office

March 24, 2014

**Council Members Present:**

Brandt Hawkins, Council President  
 Lynne Snider  
 Heidi Badders  
 Dale Brussee  
 Mary Renner

**Other Village Officials**

Gavin Renner, Mayor  
 Beth Patrick, Village Administrator  
 Melissa Tremblay, Fiscal Officer  
 Sharon Brussee, Clerk of Council  
 Darrell Ball, Chief of Police

**Guests:** None

**Call to Order/Pledge of Allegiance:**

The Village of Thornville regular Council meeting was called to order by Mayor Gavin Renner on March 24, 2014 at 7:00 p.m. by saying the Pledge of Allegiance.

**Roll Call:**

Roll call was taken with all members present

**Review and Approval of Agenda for Regular Council Meeting for March 24, 2014:**

A **motion** was made by Councilman Dale Brussee to approve the March 24, 2014 Agenda and was seconded by Council President Brandt Hawkins. A voice vote was taken with all members voting yea. **Motion passed.**

**Review/Approval of Minutes for the Regular Council Meeting from March 10, 2014:**

Discussion held regarding the date for Item 5 on the Council Meeting Agenda should be March 10, 2014 and add Item 5A Special Council Meeting Minutes from March 17, 2014.

A **motion** was made by Councilwoman Heidi Badders to approve the minutes from March 10, 2014 and was seconded by Councilman Dale Brussee. A voice vote was taken with all members voting yea. **Motion passed.**

**Review/Approval of Minutes for the Special Council Meeting from March 17, 2014:**

A **motion** was made by Councilwoman Heidi Badders to approve the Special Council Minutes for March 17, 2014 and was seconded by Councilman Dale Brussee. A voice vote was taken with all members voting yea. **Motion passed.**

**Police Report**

Chief Darrell Ball presented the February 2014 Police Report to Council.

**Cases Handled**

- 1 Assistance Call
- 1 Threat/Harrassment
- 1 Mental Patient
- 3 Traffic Cases

**Auxiliary Hours Worked:**

- Total 74
- J.T. Taylor will be back on the regular roster.

**Trainings Attended:**

- February 13 and 14, 2014- Six officers, including Chief Ball, attended free training from the Ohio Peace Office Training Commission. The training included a judgmental driving simulator and a judgmental firearms simulator. The training was held at the New Lexington Police Department. It goes toward 4 hours continuing updated training to keep the police officers' certificates. The other 3 auxiliary officers can take this training online at no cost.

**Items of Importance:**

- February 25, 2014 a Thornville juvenile was taken to the Fairfield Medical Center for an evaluation. Charges were also submitted to the Juvenile Prosecutors Officer. reference unruly charges and menacing threats.

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**Mayor's Report****Correspondence:**

Mayor Gavin Renner received a notice from the Ohio Attorney General's office there was a civil class action lawsuit that involved computer purchases made from 1998 through 2002 that involved the price of RAM in those computers. Mayor Renner will be looking to see if the Village purchased computers during that timeframe to see if the Village can be reimbursed.

- **Mayor's Court Report for February 2014**

A **motion** was made by Councilman Dale Brussee to receive the Mayor's Court Report for February 2014 and was seconded by Council President Brandt Hawkins. A voice vote was taken with all members voting yea. **Motion passed.**

**Administrator's Report**

Village Administrator Beth Patrick presented the Administrator's Report to Council.

- TYRA will be scheduling a clean-up day in the park for March 29 9 a.m. – 12 p.m.  
She is checking to see if she can get community service workers, and she will be at the park to make sure that those workers sign waivers.
- Last year TYRA had gotten 4 totes and dumpster from Waste Management, when she found this out she contacted TYRA to advise them the Village has a contract with Waste Management. She contacted Waste Management, and asked if these totes and dumpster could be used under the Village's contract. Waste Management agreed to this, and they sent a refund check \$145.01, which was sent to TYRA, but was written to the Village. The refund check had never been cashed. After calling Waste Management, another check will be reissued for \$145.01. The check will be cashed, and Fiscal Officer Melissa Tremblay will issue a check for this amount to reimburse TYRA.  
Discussion was held on dumpsters. A question was raised by Councilwoman Lynne Snider if there were going to be dumpsters for this year, and Village Administrator Beth Patrick responded there would be totes and a dumpster from Kimble at no cost to the Village or TYRA.
- TYRA and the Timberwolves schedules have been worked out.
- TYRA Contract – TYRA has paid last year's electric bill and the \$150 for this year. Village Administrator Beth Patrick requested a motion for her to sign the TYRA contract.  
A **motion** was made by Councilwoman Lynne Snider to allow Village Administrator Beth Patrick to sign the contract with TYRA for the year 2014 and was seconded by Councilwoman Heidi Badders. A voice vote was taken with all members voting yea. **Motion passed.**
- Signs at the park for TYRA – asked that this be put on the next Zoning Agenda.
- Children's Park – some vandalism of the fence. J. Jennie is making repairs to the fence. The wishing well has been removed because of the poor condition.
- Ordered 2 gallons of paint and 2 tubes of caulking for the pool repairs.
- Port-a-johns – it was discussed about getting a donation from the Lions Club for 3 months.
- Doug from Aquatic Pools, Mr. George, J. Jennie and Village Administrator Beth Patrick will meet at the pool tomorrow at 11 a.m. The pools design was dropped by Fiscal Officer Melissa Tremblay to American Leak Designs, and they will be coming sometime tomorrow to look at the pool.
- The pool will be opening on May 29. Membership applications have been printed and she will be delivering them to local businesses and schools.
- Recommended Pool Applicants:  
Jodi Metzger – Pool Manager - will be getting lifeguard certification  
Austin Dittoe – Assistant Pool Manager – will be getting lifeguard certification  
Danielle Justice – Lifeguard certification  
Kira Harris – Lifeguard certification  
Hannah Debs – will be getting lifeguard certification

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Nash Ours- Lifeguard certification  
Spencer Skillman – Lifeguard certification  
Jaice Geary – Lifeguard certification  
Megan Clum – Lifeguard certification  
Village Administrator Beth Patrick asked for a motion to hire these recommended applicants for the 2014 Pool Season.

A **motion** was made by Councilman Dale Brussee to hire the recommended applicants contingent upon receiving the lifeguard training and was seconded by Councilwoman Lynne Snider. A voice vote was taken with all members voting yea. **Motion passed.**

- Sludge pressing will be doing it twice more this year
- Will continue doing I/I home inspections
- Water well pump #1 will be inspected. It hasn't been inspected since 2003. Scotty Vest will be working on getting estimates for the inspection.
- Will continue to cold patch.
- Contacted the State regarding the roadway in front of the Village Office and the restaurant. The State is aware of the issue, and they will be contacting Shelly Co.
- Will be working on parking areas, crosswalks and stop bars, and after this is completed, the street lining will be done.
- Reviewed placement for street signs. This will be done by the end of April depending upon the weather.
- Working on 2015 Budget and asked departments to give a list of projects, and requested that the 2015 Zoning Budget is on the April Zoning Agenda.

**Presentation and Payment of Bills**

Village Administrator Beth Patrick presented the bills to Council.

A **motion** was made by Councilwoman Mary Renner to pay the bills and was seconded by Councilman Dale Brussee. A voice vote was taken with all members voting yea.

**Motion passed.**

**Public Hearing:**

- **Resolution 14-003** A RESOLUTION TO DESIGNATE JAKE SHANER MEMORIAL PARK AS WELL AS ALL CURRENT AND FUTURE VILLAGE PARK SPACES/FACILITIES AND GREEN SPACES AS RECREATIONAL COMMUNITY FACILITIES AND TO USE THE MARY N. LETHERMAN FUNDS FOR THE PURPOSE OF PURCHASING, MAINTAINING AND IMPROVING SAID RECREATIONAL COMMUNITY FACILITIES.

Mayor Gavin Renner opened the public hearing for **Resolution 14-003** at 7:20 p.m. and with no questions or discussion forthcoming, the public hearing was closed at 7:21 p.m.

**Fiscal Officer's Report**

Nothing to report.

**Committee Reports:**

**Parks and Recreation – Committee Chair Lynne Snider**

- Lengthy meeting.
- TYRA has decided to work things out with the Timberwolves.
- Village Administrator Beth Patrick and Committee Chair Lynne Snider interviewed the lifeguards.

**Public Facilities & Safety - Committee Chair Dale Brussee**

- Bill Beal from Dawson Insurance gave a presentation and will be getting cost comparison.
- Brian Winkler, GGC spoke regarding Deer Trail Estates roadway and the Shelly Lift Station.
- Department of Transportation – Road Salt Contract.

**Council Rules – Committee Chair Dale Brussee**

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- Reviewed the Council Rules with no changes, since it was revised last year.

**Personnel – Committee Chair Mary Renner**

- Will be reviewing the Personnel Manual for the next meeting.

**Finance – Committee Chair Mary Renner**

- Discussed Resolution 14-004 and Ordinance 14-05.

**Unfinished Business:**

- **Resolution 14-003** A RESOLUTION TO DESIGNATE JAKE SHANER MEMORIAL PARK AS WELL AS ALL CURRENT AND FUTURE VILLAGE PARK SPACES/FACILITIES AND GREEN SPACES AS RECREATIONAL COMMUNITY FACILITIES AND TO USE THE MARY N. LETHERMAN FUNDS FOR THE PURPOSE OF PURCHASING, MAINTAINING AND IMPROVING SAID RECREATIONAL COMMUNITY FACILITIES. **2<sup>nd</sup>**

**Reading.**

Discussion was held regarding the last name of Letherman was typed incorrectly in Section 2 and after the last Whereas. This will be corrected by the Third Reading.

**New Business:**

- **Resolution 14-004** A RESOLUTION DECLARING THE NECESSITY TO LEVY A RENEWAL TAX IN EXCESS OF THE TEN MILL LIMITATION IN THE AMOUNT OF ONE- HALF (.5) MILLS FOR PARK AND RECREATION PURPOSES AND REQUESTING THE QUESTION OF SUCH TAX LEVY TO BE SUBMITTED TO THE ELECTORS OF THE VILLAGE OF THORNVILLE. **1<sup>st</sup> Reading.**

- **Resolution 14-005** A RESOLUTION AUTHORIZING THE VILLAGE ADMINISTRATOR AND FISCAL OFFICER TO ENTER INTO A CONTRACT TO PURCHASE SODIUM CHLORIDE (ROCK SALT) FROM THE OHIO DEPARTMENT OF TRANSPORTATION FOR THE STREET DEPARTMENT FOR THE 2014-2015 WINTER SEASON AND DECLARING AN EMERGENCY. **1<sup>st</sup> Reading.**

Discussion was held regarding the typing error of contact it should be contract.

A **motion** was made by Councilwoman Heidi Badders to amend Resolution **14-005** as described and was seconded by Councilman Dale Brussee. A voice vote was taken with all members voting yea. **Motion passed.**

A **motion** was made by Councilwoman Heidi Badders to suspend the rules for **Resolution 14-005** and declare as an emergency and was seconded by Councilman Dale Brussee. A voice vote was taken with all members voting yea. **Motion passed.**

A **motion** was made by Councilwoman Heidi Badders to adopt **Resolution 14-005** as an emergency and was seconded by Councilman Dale Brussee. A voice vote was taken with all members voting yea. **Motion passed.**

- **Ordinance 14-05** AN ORDINANCE TO AMEND ORDINANCE 13-15, THE 2014 ANNUAL APPROPRIATION ORDINANCE, REVISING SUMS FOR OPERATING EXPENSES AND DECLARING AN EMERGENCY. **1<sup>st</sup> Reading.**

A **motion** was made by Councilwoman Heidi Badders to suspend the rules for **Ordinance 14-05** and declare as an emergency and was seconded by Councilwoman Mary Renner. A voice vote was taken with all members voting yea. **Motion passed.**

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A **motion** was made by Councilwoman Heidi Badders to adopt **Ordinance 14-05** as an emergency and was seconded by Councilwoman Mary Renner. A voice vote was taken with all members voting yea. **Motion passed.**

- **Ordinance 14-06 AN ORDINANCE ESTABLISHING NEW COMPENSATION AND PAY SCHEDULES FOR CERTAIN POSITIONS WITHIN THE VILLAGE OF THORNVILLE, REPEALING ALL PRIOR SALARY ORDINANCES, INCLUDING ORDINANCE 13-06, AND DECLARING AN EMERGENCY. 1<sup>ST</sup> READING.**

Discussion was held about **Ordinance 14-06**. It was stated by Village Administrator Beth Patrick that the hiring of pool employees was done prematurely because the pool manager pay has been changed. She added this should have done procedurally, and it should have been done after **Ordinance 14-06** was adopted. Councilman Dale Brussee stated to proceed with the adopting the ordinance and then reject the previous motion to hire the pool applicants.

A **motion** was made by Councilwoman Heidi Badders to suspend the rules for **Ordinance 14-06** and declare as an emergency and was seconded by Councilman Dale Brussee. A voice vote was taken with all members voting yea. **Motion passed.**

A **motion** was made by Councilwoman Heidi Badders to adopt **Ordinance 14-06** as an emergency and was seconded by Councilman Dale Brussee.

Discussion was held on the pay changes for Ordinance 14-06. Village Administrator Beth stated the changes were made to the Pool Manager's pay to \$10 per hour and took out the section limiting the Assistant Manager's hours to 20 hours. Further discussion was held regarding the minimum pay of \$7.85, since the minimum wage had been increased to \$7.95. Village Administrator Beth Patrick reviewed Ordinance 13-14 (2014 Pay Ordinance) section by section to correct wages, which were listed incorrectly in Ordinance 14-06.

A **motion** was made by Councilman Dale Brussee to take a 5 minute break to allow Village Administrator Beth Patrick to correct **Ordinance 14-06** and was seconded by Councilwoman Mary Renner. A voice vote was taken with all members voting yea. **Motion passed.**

Meeting recessed at 7:37 p.m.

A **motion** was made by Councilman Dale Brussee to come back into session and was seconded by Councilwoman Heidi Badders. A voice vote was taken with all members voting yea. **Motion passed.**

Meeting reconvened at 7:58 p.m.

Further discussion was held on **Ordinance 14-06**. After further review, Section 8 and Section 20 needed to be corrected. A copy was made with those corrections. With no further discussion, a voice vote was taken with all members voting yea to adopt **Ordinance 14-06**. **Motion passed.**

**Jodi Metzger – Pool Manager Applicant/Assistant Pool Manager and Lifeguard Applicants:**

Discussion was held to retract the **motion** to hire all recommended applicants, and then to make another motion to hire all recommended applicants.

A **motion** was made by Councilman Dale Brussee to retract the motion to hire all recommended applicants and was seconded by Councilwoman Lynne Snider.

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Discussion was held regarding Austin Dittoe may need to take vacation time in July. After further discussion, it was the general consensus there wouldn't be a problem because it is not as busy during that time.

A request was made by Councilman Dale Brussee as to who made the original motion and what the original motion was. The motion was read back along with the list of recommended applicants:

Jodi Metzger – Pool Manager - will be getting lifeguard certification  
Austin Dittoe – Assistant Pool Manager – will be getting lifeguard certification  
Danielle Justice – Lifeguard certification  
Kira Harris – Lifeguard certification  
Hannah Debs – will be getting lifeguard certification  
Nash Ours- Lifeguard certification  
Spencer Skillman – Lifeguard certification  
Jaice Geary – Lifeguard certification  
Megan Clum – Lifeguard certification

A **motion** was made by Councilman Dale Brussee to hire the recommended applicants contingent upon receiving the lifeguard training and was seconded by Councilwoman Lynne Snider. A voice vote was taken with all members voting yea. **Motion passed.**

With no further discussion, a voice vote was taken with all members voting yea. **Motion passed.**

**Council Comments:**

**Councilwoman Mary Renner** had no comment.

**Councilman Dale Brussee** had no comment.

**Councilman Brandt Hawkins** had no comment.

**Councilwoman Heidi Badders** asked if the Village has a community yard sale. She was advised that it is held the first weekend in August.

**Councilwoman Lynne Snider** had no comment.

**Citizen Comments:**

Clerk of Council Sharon Brussee asked if she could put a donation jar for the Perry County Relay for Life, and she was told that she could do this. She also mentioned that October is Breast Cancer Awareness Month and she would like to see Thornville go pink.

Chief Darrell Ball mentioned solicitors in the Village. Village Administrator Beth Patrick stated that she is looking into doing an ordinance on solicitors, and she has done a little research in this matter, limiting hours and issuing permits.

**Meeting Announcements:**

Next Council Meeting is April 14.

**Adjournment:**

With no further no further discussion, a **motion** was made by Councilwoman Mary Renner and was seconded by Councilwoman Heidi Badders. A voice vote was taken with all members voting yea. **Motion passed.**

Meeting adjourned at 8:14 p.m.



Gavin Renner, Mayor



Sharon Brussee, Clerk of Council